



FOOD AND BEVERAGE

# BOOTH CATERING MENU

2024/2025

# Greetings!

**Welcome to Las Vegas — a world-renowned destination for food, wine and free-spirited fun — where the natural beauty and entertainment options are matched only by the warmth and energy of an exciting community.**

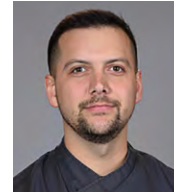
We are thrilled to be your hospitality partner at the Las Vegas Convention Center. Our style is collaborative and our Las Vegas team is delighted to work with you to ensure your experience here in this special location is smooth, successful and enjoyable. We are committed to delivering the finest food, amenities and service to impress your guests.

Much of our success comes from our attention to the important details that create truly welcoming experiences. From fresh, locally-sourced and quality ingredients to crisp, sincere and attentive service, our goal is to provide world-class hospitality for every one of our guests.



FOOD AND BEVERAGE

Whatever your needs, whether hosting attendee receptions, supplying convenient meals for your booth staff or creating custom menus for unique occasions, we are dedicated to helping you achieve extraordinary results. Please give us a call to start the planning process today! Here's to a successful event in Las Vegas!



*Chef Dylan Matuschka*

**Chef Dylan Matuschka**

Campus Executive Chef

3150 Paradise Rd, Las Vegas, NV 89109





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#### Gluten Free Items (GF)

These selections are prepared to exclude gluten from the list of ingredients. Please notify us if you have a gluten allergy. We do not operate a dedicated gluten-free or allergen-free preparation and service space. Dishes made on-site are prepared on shared equipment and may come into contact with products containing gluten and common allergens such as nuts.

**Vegetarian Items (V) Vegan (VG) Nut Free (NF) Dairy Free (DF)**

## Service Directory/Orders

**CATERING SALES OFFICE**

**702.943.6779**

Any menu inquiries can be made to our general mailbox at:  
[exhibitorcateringlvcc@sodexo.com](mailto:exhibitorcateringlvcc@sodexo.com)

Online Orders can be placed at: [lvcvaexpresscatering.ezplanit.com](https://lvcvaexpresscatering.ezplanit.com)

We have implemented an online process for submitting the credit card information, please see below for instruction.

Log in to: <https://lvcvaexpresscatering.ezplanit.com/#/welcome>

- Sign up for an account by clicking **Sign Up** (upper right corner, above the palm tree). Please do not select the event.
- Complete all fields, including a mobile number for the person onsite and select **Register Account**.
- Enter payment info by clicking **Hi “First Name”** (upper right corner).
- Select **Add New Card** and enter card info, and click **Save**.
- You are all set! Actual payments are processed by Sodexo representatives.

# Breakfast

## CONTINENTAL BREAKFAST

Prices listed are per guest. Minimum of 20 guests.

### Good Morning Las Vegas 30

- A selection of assorted chilled bottled juice
- Locally baked breakfast pastries and muffins, served with whipped butter and preserves
- Freshly brewed coffee

### Vegas Style 36

- Assorted bottled fruit juices (GF)
- Seasonal fruits and berries (GF)
- Buttered croissants
- Locally baked breakfast pastries and muffins served with whipped butter and preserves
- Freshly brewed coffee

## LAS VEGAS VALLEY CONTINENTAL ENHANCEMENTS

To accompany a continental breakfast.  
May not be ordered separately. Minimum order of 20 per item.

### Greek Yogurt Parfait (GF) 5

Local honey, seasonal berries and house granola

### Acai Yogurt Parfait 6

Acai style yogurt, granola, banana, and strawberries



# Lunch

## SANDWICH & WRAP PLATTERS / A LA CARTE SALADS

Prices listed are priced per platter, serves 12.  
Accompanied with assorted kettle chips and condiments.

<b>Only Las Vegas Platter</b> (NF)	300
<ul style="list-style-type: none"><li>• <b>Chicken Chipotle</b> – jack cheese, lettuce, chipotle aioli on a brioche roll</li><li>• <b>Virginia Ham &amp; Swiss</b> – lettuce, dijon mustard aioli on a wheat kaiser roll</li><li>• <b>Roast Beef &amp; Cheddar Cheese</b> – lettuce and horseradish aioli on a potato kaiser roll</li><li>• <b>Southwestern Vegetable Wrap</b> – jack cheese, chipotle aioli and seasonal grilled vegetables in a tomato basil tortilla</li></ul>	
<b>Turkey Croissant Platter</b>	252
Honey roasted turkey breast, provolone cheese, whole grain mustard aioli, on buttery croissants	
<b>Sin City Sliders</b>	288
<ul style="list-style-type: none"><li>• <b>Chicken BLT</b> – sliced chicken breast, tomato, bacon, lettuce, avocado aioli on slider bun</li><li>• <b>Italian Grinder</b> – salami, spiced ham, pepperoni, provolone, pepperoncini aioli on slider bun</li><li>• <b>Turkey Slider</b> – pan roasted turkey, jack cheese, roasted peppers, romaine, herb aioli on slider bun</li></ul>	

<b>Garden Vegetarian Platter</b> (V, NF)	240
<ul style="list-style-type: none"><li>• <b>Caprese</b> – buffalo mozzarella, tomato balsamic glaze, basil aioli in a garlic herb wrap</li><li>• <b>Southwestern Vegetable Wrap</b> – jack cheese, chipotle aioli and grilled vegetables in a tomato basil tortilla</li></ul>	

### SALADS

Serves 12

<b>Flower Salad</b> (NF, GF, VG)	96
Roasted cauliflower, broccoli and carrot, kale, chili vinaigrette	
<b>Summer Citrus Salad</b> (GF, NF, VG)	96
Kale, frisee, shaved fennel, asparagus, toasted quinoa, Valencia oranges, spiced almonds, served with Meyer lemon vinaigrette	
<b>Ancient Grains Salad</b> (GF, NF, VG)	96
Quinoa, mushrooms, kale, artichokes, tomato, balsamic vinaigrette	
<b>American Potato Salad</b> (GF, V, NF)	96
Whole grain mustard aioli, egg, celery	



# Lunch

## BUFFETS

Prices listed are per guest. Minimum of 20 guests. All buffets include iced water and iced tea. Additional beverages to be ordered a la carte.

### Deli Lunch Buffet

49

#### DELI SALADS

- **Summer Green Salad** – spring mix, tomato, cucumbers, carrots, buttermilk ranch, balsamic vinaigrette (NF, GF, V)
- **Italian Cauliflower Salad** – roasted cauliflower salad, Tuscan kale, red onions, toasted pine nuts, lemon vinaigrette (GF, VG)

#### BUILD YOUR OWN DELI COUNTER

- Carved meats and cheeses to include smoked turkey breast, Virginia ham, roast beef, cheddar, Swiss and jack cheeses (NF)
- Served with artisanal sliced breads, soft rolls, lettuce, tomatoes, onions, mayonnaise and whole grain mustard

#### SIDES & DESSERTS

- Whole fruit
- Gourmet cookies (V)

### Gourmet Deli Lunch Buffet

58

#### DELI SALADS

- **Summer Green Salad** – spring mix, tomato, cucumbers, carrots, buttermilk ranch, balsamic vinaigrette (NF, GF, V)
- **Italian Cauliflower Salad** – roasted cauliflower salad, Tuscan kale, red onions, toasted pine nuts, lemon vinaigrette (GF, VG)
- **Smoked Red Skin Potato Salad** – whole grain mustard, red onion, celery, smoked bacon (GF, NF)

#### SANDWICHES AND WRAPS

- **Virginia Ham & Swiss** – lettuce, dijon mustard aioli on a wheat kaiser roll (NF)
- **Roast Beef & Cheddar Cheese** – lettuce and horseradish aioli on a potato kaiser roll (NF)
- **Chicken Chipotle** – jack cheese, lettuce, chipotle aioli on a brioche roll (NF)
- **Southwestern Vegetable Wrap** – jack cheese, chipotle aioli and seasonal grilled vegetables in a tomato basil tortilla (NF)

#### SIDES & DESSERTS

- Whole fruit
- Chef's selection of gourmet cookies (V)
- Chocolate brownies (V)

All meal pricing includes a maximum of two hours of service time per function. Should your event require extended service time, an additional labor charge of \$3\* per attendee will apply, per each ½ hour.

A 19% service charge and 8.375% Nevada sales tax will be added to all food and beverage orders.





# Lunch

## BOXED LUNCHES

Prices listed are per boxed lunch.  
All boxed lunches are served with an individual bag of chips, whole fresh fruit, cookie, and 12oz. bottled water.

### Sandwiches 42

Selection of gourmet sandwich:

- **Turkey & Provolone on Multi-Grain Bread** - Shaved Oven Roasted Turkey, Leaf Lettuce, Provolone Cheese (NF)
- **Roast Beef & Cheddar on Artisanal Pretzel Roll** -Angus Beef, Leaf Lettuce, Sharp Cheddar Cheese (NF)
- **Italian Sandwich on Roasted Garlic Panini** - Genoa Salami, Pepperoni, Smoked Ham, Leaf Lettuce, Provolone Cheese (NF)

### Wraps 42

- **Grilled Vegetable Wrap** - Grilled Asparagus, Zucchini, Yellow Squash, Red Bell Pepper, Hummus, Whole Wheat Flour Tortilla (NF, DF)

### Salads 42

Selection of gourmet salad:

- **Asian Vegetable Salad** - Baby Spinach, Napa Cabbage, Radish, Carrots, Sesame Soy Vinaigrette (VG, V, NF, DF)
- **Southwestern Vegetable Salad** - Crisp Romaine, Black Beans, Fire Roasted Corn, Tomatoes, Pickled Red Onions, Cilantro, Tangy Balsamic Vinaigrette (DF, NF, V)

Gluten free boxed lunches available with prior notice. Ask your sales manager.



# Reception

## RECEPTION DISPLAYS

Prices listed are per guest. Minimum of 25 guests.

**Farmer's Market Vegetable  
Crudit  Display** (NF) 12

Served with heirloom carrots, celery, radishes, cucumber, tomatoes, with buttermilk ranch dip

**Seasonal Fruit and Berries Display** (NF) 14

Served with Greek yogurt honey dipping sauce

**Imported and Domestic Cheese Board** (V) 20

Garnished with fresh and dried seasonal fruit, sliced baguette and assorted crackers

Gluten free crackers and breads available upon request.

**Hummus Trio** (VG) 12

Selection of Greek hummus, traditional hummus, roasted garlic hummus, edamame hummus, crispy pita chips and flatbreads with extra virgin olive oil, smoked paprika

**Charcuterie Board of Cured Meats  
and Marinated Vegetables** 25

A selection of market vegetables, prosciutto, salami, cappicola, mortadella, cured pepperoni, flat breads, crostini and crackers





# A la Carte

## NON-ALCOHOLIC BEVERAGES

All A La Carte beverages accompanied with standard serving condiments.

**Freshly Brewed Coffee** 207  
(2.5 gallons, serves approximately  
25, 12 oz cups of coffee)  
*(83 per gallon)*

**Freshly Brewed Decaffeinated Coffee** 207  
(2.5 gallons, serves approximately  
25, 12 oz cups of coffee)  
*(83 per gallon)*

**Hot Tazo® Tea** (2.5 gallons) 207  
Serves approximately 24 cups of  
hot tea, 24 tea bags included per order  
*(83 per gallon)*

**Keurig® K-Cup Brewer  
Daily Rental** (per day) 40  
K-Cups sold separately

**Keurig® K-Cup Coffee Kit** 249  
Package Includes 48 K-cups  
and two gallons of water  
Ask sales manager about flavored  
coffee, decaf and tea K-cup options

*\* Contact your Catering Sales  
Representative for  
Customized Espresso  
Services*



# A la Carte

## NON-ALCOHOLIC BEVERAGES continued

<b>Bottled Fruit Juices</b> (case of 24) Assortment includes orange, cranberry and apple	100	<b>Las Vegas Logo Water</b> (case of 24) 16.9 oz bottles	90	<b>Lemonade</b> (2.5 gallons)	114
<b>Assorted Pepsi® Soft Drinks</b> (case of 24) Assortment includes Pepsi, Diet Pepsi, Mountain Dew and Starry, served with ice on the side	100	<b>Purified Water Jug</b> (5 gallon)	68	<b>Brewed Iced Tea</b> (2.5 gallons)	114
<b>Assorted Cartons of Milk</b> (case of 12, ½ pints)	33	<b>Cold Water Cooler</b> (per day) Advance order – Requires a dedicated 110-volt 5amp electric outlet, includes only equipment.	49	<b>Infused Spa Waters</b> (VG) (each) 2.5 gallon container <i>Please select one from the following:</i> Cucumber-lemon, peach-pomegranate, or strawberry-basil	185
<b>Assorted LaCroix® Sparkling Water</b> (case of 24)	104	<b>Bagged Ice</b> (16 pounds) Does not include vessel	32		
		<b>Custom Logo Bottled Water</b> 16.9 oz or 12 oz bottles. 24 bottles per case. Minimum order of 50 cases. Ask your sales manager for pricing and artwork requirements. The lead time is four weeks.			



# A la Carte

## LAS VEGAS BAKERY

Prices listed are by the dozen.

<b>Assorted Bakery Tulip Muffins</b>	59	<b>Assorted Danish Pastries</b>	59	<b>Assorted Brownies</b>	54
<b>Assorted Breakfast Scones</b>	59	<b>Assorted Breakfast Breads</b>	50	Fudge chocolate chip, fudge walnut and blondies	
<b>Assorted Croissants</b>	59	<b>Locally Baked Carl's Donuts</b>	48	<b>Assorted Gourmet Cupcakes</b>	73
<b>Assorted Low Fat Muffins and Scones</b>	59	<b>House Baked Cookies</b>	63		
<b>Assorted Bakery Bagels</b>	59	Chocolate chip, oatmeal raisin, macadamia white chocolate and peanut butter			
Everything, raisin, plain, wheat, served with cream cheese					

Note: Toaster available upon request.  
Additional cost for booth and power required.





# A la Carte

## PANTRY

<b>Seasonal Whole Fruit</b> (bowl) Serves 12	42
<b>Assortment of Greek Yogurts</b> (GF)	87
<b>Assortment of Cereals and Milk</b>	84
<b>Tortilla Chips and Salsa</b> (NF) (bowl) Serves 12	81
<b>Fiesta Bar</b> (NF) (bowl) Serves 12 Tortilla chips, guacamole, pico de gallo, house salsa, sour cream	128
<b>Kettle Chips and Dip</b> (GF) (bowl) Serves 12 Roasted onion and sour cream dip	88
<b>Roasted Mixed Nuts</b> (per pound)	52
<b>Traditional Snack Mix</b> (per pound)	33



# A la Carte

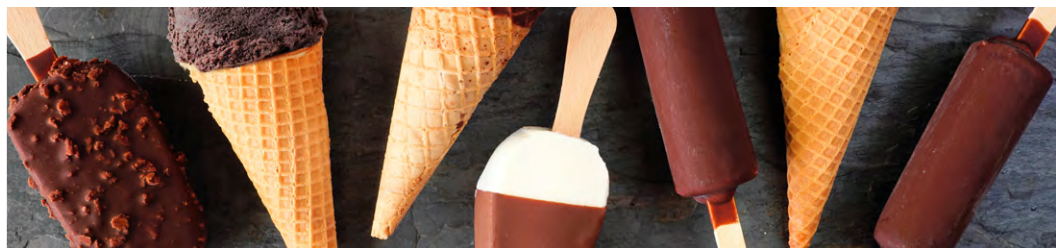
## PACKAGE GOODS

Prices listed are per dozen.

<b>Rold Gold® Pretzels</b>	33
Individual bags	
<b>Planters® Salted Peanuts (GF)</b>	33
Individual bags	
<b>Planters® Fruit and Nut Trail Mix (GF)</b>	33
Individual bags	
<b>Assorted Bags of Chips</b>	33
Doritos®, Cheetos®, Lays® Original and Barbecue	
Individual bags	

<b>Assorted Chex® Snack Mix</b>	50
Traditional and Cheddar	
Individual bags	
<b>Nature Valley® Granola Bars</b>	50
Assorted flavors	
<b>Kellogg's® Nutri-Grain® Bars</b>	55
Assorted flavors	
<b>Full Size Candy Bars</b>	48
<b>Rice Krispy® Treats</b>	54

<b>Energy &amp; Protein Bars</b>	73
<b>Ice Cream Novelties*</b>	60
Requires a portable freezer and dedicated 110-volt 10amp line.	
<b>Premium Ice Cream Novelties*</b>	104
Requires a portable freezer and dedicated 110-volt 10amp line.	
<b>Freezer rental</b> (a dedicated 110-Volt 10amp line required)	
<b>Tabletop</b>	250
<b>Cart</b>	300



# Beverages

## HOSTED BAR PACKAGE

One bartender per 100 guests is recommended. Please select Premium or Select package.

**Premium Spirits**      12  
By the cocktail

- Tito's Vodka
- Bombay Gin
- Bacardi Superior Rum
- Jose Cuervo Gold Tequila
- Crown Royal Whisky

**Premium Wine**      10.50  
By the glass

- Los Vascos Cabernet Sauvignon
- Fetzer Merlot
- Chateau Ste. Michelle Chardonnay

**Select Spirits**      11  
By the cocktail

- New Amsterdam Vodka
- Bombay Gin
- Cruzan Rum
- Camarena Tequila
- Seagram's 7 Whiskey

**Select Wine**      9  
By the glass

- Frontera Cabernet Sauvignon
- Cavit Pinot Grigio
- Canyon Road Chardonnay

Spirits and Wine subject to availability.

**Premium Beer**      10.50  
By the 16 oz bottle/can

**Domestic Beer**      9.50  
By the 16 oz bottle/can

**Hard Seltzer**      10.50  
By the bottle/can

**Las Vegas Logo Bottled Water** (each)      3.75

**Soda** (each)      4.25  
Assorted Pepsi® products

A guaranteed minimum threshold of **\$750++** per bar, per four hours is required. Your Catering Sales Representative will provide you with a personalized estimate deposit based on your event details. **Client in exhibit booths are required to reserve 2, 8' tables from the show contractor.** Tables will be provided for all bars booked in meeting rooms.

Items listed with a la carte pricing are to accompany a bar, not purchased individually.





# Beverages

## RETAIL BAR SERVICE

All beverages are purchased using a credit or debit card by each guest.  
One bartender per 100 guests is recommended. Please select Premium or Select package.

**Premium Spirits**      12  
By the cocktail

- Tito's Vodka
- Bombay Gin
- Bacardi Superior Rum
- Jose Cuervo Gold Tequila
- Crown Royal Whisky

**Premium Wine**      10.50  
By the glass  
Los Vascos Cabernet Sauvignon  
Fetzer Merlot  
Chateau Ste. Michelle Chardonnay

**Select Spirits**      11  
By the cocktail

- New Amsterdam Vodka
- Bombay Gin
- Cruzan Rum
- Camarena Tequila
- Seagram's 7 Whiskey

**Select Wine**      9  
By the glass  
Frontera Cabernet Sauvignon  
Cavit Pinot Grigio  
Canyon Road Chardonnay

Spirits and Wine subject to availability.

**Premium Beer**      10.50  
By the 16 oz bottle/can

**Domestic Beer**      9.50  
By the 16 oz bottle/can

**Hard Seltzer**      10.50  
By the bottle/can

**Las Vegas Logo Bottled Water** (each)      3.75

**Soda** (each)      4.25  
Assorted Pepsi® products

A guaranteed minimum threshold of **\$1050++** per bar, per four hours is required. Your Catering Sales Representative will provide you with a personalized estimate deposit based on your event details.  
**Client in exhibit booths are required to reserve 2, 8' tables from the show contractor.** Tables will be provided for all bars booked in meeting rooms.

Items listed with a la carte pricing are to accompany a bar, not purchased individually.



# General Information

## **POLICIES AND PROCEDURES**

### **PLEASE TAKE THE TIME TO FAMILIARIZE YOURSELF WITH OUR POLICIES.**

**The Las Vegas Convention Center is renowned for its impeccable, world-class service, truly delectable cuisine and superb selection of menus that can be customized to any event or special occasion. Whether it's a casual brunch, an elegant sit-down dinner or a reception featuring vibrant international cuisine, our culinarians will use only the finest and freshest ingredients to create a truly extraordinary dining experience for you and your guests.**

**In keeping with attention to every detail, we offer the following information to facilitate your planning. Count on your dedicated Catering Sales Professional to assist you in your pre-planning activities and communicate your goals to our operations team. Together, we will execute all services to your delight and satisfaction.**

### **EXCLUSIVITY**

We maintain the exclusive right to provide all food and beverage in the Las Vegas Convention Center and Visitors Authority. All food and beverages, including water, must be purchased from us.

### **FOOD AND BEVERAGE PRICING**

A good faith estimate of food and beverage prices will be provided six (6) months in advance of the Event's start date and will be confirmed at the signing of the Agreement. However, certain environmental factors may affect pricing such as the Nevada drought. Prices are based on current market availability and cost, which fluctuate and are subject to change. Your catering manager will work with you to make product substitutions due to any of the above listed scenarios, or any other scenario which dramatically affects the price of the food and beverage for the event.

### **SERVICE CHARGES AND TAX**

A 19% service charge will apply to all food and beverage charges. Current state and local sales taxes apply to all food, beverage, labor charges, equipment rentals and service charges, and are subject to applicable tax laws and regulations.

A service charge of 19% is added to your bill for this catered event/function (or comparable service). 90% of the total amount of this service charge is distributed to the employees providing the service as a gratuity. You are free, but not obligated, to add or give an additional gratuity directly to your servers.

If the customer is an entity claiming exemption from taxation in the state where the facility is located, the customer must deliver to us satisfactory evidence of such exemption 30 days prior to the event in order to be relieved of its obligation to pay state and local sales taxes.

### **PAYMENT POLICY**

One hundred percent (100%) of the projected payment for the Event shall be paid at least thirty (30) days prior the Event.

The balance and any additional charges incurred during the event, is required within 15 days following receipt of the final invoice. We will begin to accrue 1.5% interests from the date of the invoice if not paid within 15 days. Additionally, any costs of collection and enforcement of the contracted services will be the responsibility of the customer. The preferred method of payment is by wire transfer or company check. In addition, we require a credit card on file for all onsite orders and additional charges.

For social events (non-convention related), a 50% deposit is required upon signing the contract. An additional deposit of 50% of the total estimated food and beverage is required 45 days in advance of the move in initial date. No less than 10 days prior to move in date for the event, present either Cashier's Check or Credit Card for back up. Any additional charges incurred during the function will be charged to the credit card upon event end date.

# General Information

## **POLICIES AND PROCEDURES** continued

### **CHINA SERVICE**

In all carpeted meeting rooms and ballrooms, china service will automatically be used for all plated meal services.

If china is preferred for food and beverage events located in the exhibit halls or Outdoor Terraces, the following fees will apply:

- Breakfast, lunch, receptions and dinners: \$6+ per person, per meal period.
- Refreshment or coffee breaks: \$3++ per person, per break.

In our continued determination to further our green efforts, we use a compostable, biodegradable and sustainable set of disposable ware. Please speak to your catering sales manager for additional disposable options.

### **LINEN SERVICE**

Please reach out to your show contractor for rental of draped tables.

### **DELIVERY**

Due to the magnitude of our catering events, all service will be delivered within a window of one hour based upon the requested time of service. If you would like to guarantee delivery times, then a dedicated server is required and applicable labor fee's apply. A \$35 delivery charge or trip charge will apply to each food and beverage delivery for all exhibit booths inside of the convention center. All booths located outside of the convention center will have a \$50 delivery charge or trip charge for each food and beverage delivery. Please allow a minimum of two hours for all on-site and unscheduled replenishment requests during the show.

### **CONCESSION SERVICE**

Appropriate operation of concession outlets will occur during show hours.

We reserve the right to determine which carts/outlets are open for business and hours of operation pending the flow of business. For additional concession carts/ fixed outlets, a minimum guarantee in sales is required per cart/outlet or customer will be responsible for the difference in sales per cart/outlet.

### **DELAYED OR EXTENDED SERVICE**

On the day of your event, if the agreed upon beginning or ending service time of your meal changes by 30 minutes or more, an additional labor charge of \$2+ per attendee will apply, per each ½ hr.

Should your event require extended service time, often necessitated by high-security functions, an additional labor charge of \$2+ per attendee will apply, per each ½ hour of additional service.

All meal pricing includes a maximum of two hours of service time per function. Should your event require extended service time, an additional labor charge of \$3+ per attendee will apply, per each ½ hour.

### **HOLIDAY SERVICE**

There will be an automatic additional labor fee for food and beverage service or preparatory days on the following Federal holidays: New Year's Eve and Day, Martin Luther King Jr. Day, President's Day, Memorial Day, Independence Day, Labor Day, Thanksgiving Day and Christmas Day.

At the time of booking the event(s), we will notify the customer of estimated labor fees based on the information supplied by the customer.



# General Information

## POLICIES AND PROCEDURES continued

### GUARANTEES

The customer shall notify us, no less than fifteen (15 business days (excluding holidays and weekends prior to the event, the minimum number of persons the customer guarantees will attend the event (the “guaranteed attendance”). There may be applicable charges for events with minimal attendance.

If customer fails to notify us of the guaranteed attendance within the time required, (a) we shall prepare for and provide services to persons attending the event on the basis of the estimated attendance specified in the BEO’s, and (b) such estimated attendance shall be deemed to be the guaranteed attendance.

We will be prepared to serve five percent (5%) above the guaranteed attendance, up to a maximum of 30 meals (the overage). Overage applies to plated meal services only.

- If this overage is used, the customer will pay for each additional person at the same price per person/per item, plus applicable service charges and sales tax.
- Should additional persons attend the event in excess of the total of the guaranteed attendance plus the overage, we will make every attempt to accommodate such additional persons subject to product and staff availability. Customer will pay for such additional persons and/or a la carte items at the same price per person or per item plus the service charge and local taxes.
- Should the guaranteed attendance increase or decrease by 33% or more from the original contracted number of guests, an additional charge of 20% per guaranteed guest may apply.

Meal functions of 2,500 and above are considered “Specialty Events” and may require customized menus. Your catering sales manager and our executive chef will design menus that are logistically and creatively appropriate for large numbers. In certain cases, additional labor and equipment fees may be applied to successfully orchestrate these events.

The guaranteed attendance shall not exceed the maximum capacity of the areas within the facility in which the event will be held.

### SECURITY

At the discretion of the Las Vegas Convention Center and Visitors Authority, in order to maintain adequate security measures, the customer may be required to provide security for certain functions. Security personnel will be at the customer’s sole expense. Please consult your event manager for details.

### ALLERGIES

We cannot guarantee that cross contact with allergens will not occur and cannot assume any responsibility or liability for a person’s sensitivity or allergy to any food item provided in our facility.

### LABOR

All labor is scheduled at four hour minimum. After eight hours, the hourly labor rate increases to time and one-half. After twelve hours, the hourly rate increases to double time. Our union service personnel are entitled to two 15 minute and one 30 minute break per eight hour shift.

- **Food Server, Runner, or Attendant:**  
\$240 (4-hr minimum)                      \$60 – per additional hour
- **Culinary Attendant or Bartender:**  
\$300 (4-hr minimum)                      \$75 – per additional hour
- **Booth/Meeting Room Manager:**  
\$700 – per 8 hours                      \$175 – per additional hour
- **Personal Chef:**  
\$700 – per 8 hours                      \$175 – per additional hour

# General Information

## **POLICIES AND PROCEDURES** continued

### **ALCOHOL**

As the exclusive provider of alcoholic beverages at the Las Vegas Convention Center and Visitors Authority, we take very seriously the need for responsible and lawful consumption of alcohol and we ask that you do the same.

All hosted bars are based on consumption, unless otherwise contracted.

For hosted bars, a guaranteed minimum sales threshold of \$750++ per bar per four hours is required.

For retail bars and ticketed/retail bars, a guaranteed minimum sales threshold of \$1050+ per bar per four hours is required.

For ticketed bars, a guaranteed minimum sales threshold of \$1050+ per bar per four hours is required.

All bar services lasting more than four hours will incur an increased minimum sales threshold. If the minimum guarantee is not met, you will be charged the difference between the consumption and the minimum guarantee. The requirements and expectations of any customer with regard to the service of alcoholic beverages at the Las Vegas Convention Center and Visitors Authority are as follows:

- As a host of all users of your booth or meeting room, you are responsible for the appropriate and lawful consumption of alcohol by your guests. You must ensure that all guests who consume alcoholic beverages in your booth or meeting room are at least TWENTY-ONE (21) years of age or older. We urge that you check proof of age, such as a driver's license, to be certain. In our operations, we follow a policy requiring proof of age from anyone appearing to be under the age of 30. We recommend you adopt a similar policy for your booth or meeting room.
- All alcoholic beverages must be consumed within the booth or meeting room. NO alcohol can be removed from the Las Vegas Convention Center and Visitors Authority at any time.
- The consumption of alcoholic beverages by intoxicated guests, or guests appearing to be intoxicated, is prohibited.
- All spirits must be served by our catering personnel.





FOOD AND BEVERAGE